

July 24, 2023

Panola County Courthouse
110 S Sycamore St
Carthage, TX 75633

Dear Judge McLane:

It is with regret that I tender my resignation from the Panola County Courthouse as the Floating Secretary, effective on August 4th at 5:00 PM.

I am grateful for having had the opportunity to serve in this position and appreciate all the offices that I have been working with. I offer my best wishes to each and every one.

Sincerely,

Kirstyn Jacks

A handwritten signature in blue ink that reads "Kirstyn Jacks". The signature is written in a cursive style with a large initial "K" and a long, sweeping underline.

July 18, 2023

FROM: Melanie Earle, Road and Bridge Warehouse Coordinator

TO: Joni Reed, County Treasurer

SUBJECT: EFFECTIVE DATE OF SEPARATION OF EMPLOYMENT:

Please be advised of the effective date of separation of employment for Rix Wells, Temporary Operator, for Panola County Road & Bridge Department, Pct.1, effective July 13, 2023 at 5:00 p.m.

Melanie Earle

Melanie Earle

Road and Bridge

Warehouse Coordinator

July 18, 2023

FROM: Melanie Earle, Road and Bridge Warehouse Coordinator

TO: Joni Reed, County Treasurer

SUBJECT: EFFECTIVE DATE OF SEPARATION OF EMPLOYMENT:

Please be advised of the effective date of separation of employment for Mickell Lee, Temporary Operator, for Panola County Road & Bridge Department, Pct.1, effective July 13, 2023 at 5:00 p.m.

Melanie Earle

Melanie Earle

Road and Bridge

Warehouse Coordinator

PANOLA COUNTY SHERIFF'S OFFICE

Office: 903-693-0333
Fax: 903-693-9366



314 W. Wellington
Carthage, Texas 75633

Sheriff Cutter Clinton

July 18, 2023

The Honorable Rodger McLane
Panola County Judge
110 S. Sycamore
Carthage, Texas 75633

Dear Judge McLane,

Please add the following item(s) to the next scheduled meeting of the Panola County Commissioner's Court:

Please record the appointment of William McPherson as a Reserve Deputy Sheriff for the Panola County Sheriff's Office effective July 15, 2023.

Sincerely,

A handwritten signature in black ink that reads "Cutter Clinton". The signature is stylized with a large, sweeping initial "C".

Cutter Clinton
Sheriff

CC/lw

CC: Jennifer Stacy
Joni Reed

Honesty, Integrity, Service

Donation

Date 7-27-2023

The undersigned has secured a contribution from Rockcliff Energy to Panola County for use in the Panola County Road and Bridge Fund. This contribution consists of:

\$ 35,485.30 and/or

material of the following type and amount Oil sand & Equipment

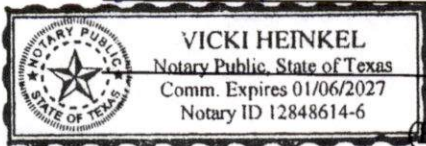
This donation is to be used as needed by the Panola County Road and Bridge Department to improve Panola County road number #337, or if no road is indicated, then it is to be used to improve any Panola County road as seen fit by the Department. This donation must be accepted by the Panola County Commissioners' Court according to Local Govt. Code sec. 81.032 and Transportation Code sec. 252.214 and any money will be held by the Panola County Treasurer pending approval of deposit in the Road and Bridge Fund. Any material will not be used prior to the approval of the Court.

I acknowledge that this is intended as a donation and that no person or corporation has been promised any other benefit because of the donation, nor have been induced or coerced in any way by any official or employee of Panola County. I further certify that this donation was given freely and voluntarily.

[Signature] Commissioner, Precinct# 3

Sworn and subscribed to this 1st day of August, 2023.

Vicki Heinkel, Notary Public, State of Texas, My commission expires 1-6-2027



(Panola County Commissioners' Court use only)

This item was accepted / disapproved (strike one) at a meeting of the Panola County Commissioners' Court on this 1st day of August, 2023.

County Judge [Signature]



1450 Eddings Lane
San Augustine, TX 75972

Invoice

Date	Invoice #
7/11/2023	14369
Due Date	8/10/2023
Account #	402

Bill To

Rockcliff Energy Management LLC
Attn: Accounts Payable
717 Texas Ave, Suite 1900
Houston, TX 77002

Job Name		P.O. No.	Terms	AFE
Pad AQ			Net 30	
Item	Description	Quantity	Rate	Amount
Material	Oil Sand 7/11/2023	704	10.00	7,040.00T
Equip	140H	5	170.00	850.00
Equip	Water Truck	5	95.00	475.00
Equip	Loader	5	250.00	1,250.00
Labor	Labor-Pin Flags	5	50.00	250.00
Labor	Labor-Ticket Writer	5	50.00	250.00
Material	Oil Sand 7/12/2023	374	10.00	3,740.00T
Equip	140H	3	170.00	510.00
Equip	Loader	3	250.00	750.00
Labor	Labor-Pin Flags	3	50.00	150.00
Mob	Mobilization		1,750.00	1,750.00
			Subtotal	\$17,015.00
			Sales Tax (6.75%)	\$727.65
			Total	\$17,742.65

Please remit payment to:
Attoyac Rock, LLC
1450 Eddings Lane
San Augustine, TX 75972
936-275-3636

Payments/Credits	\$0.00
Balance Due	\$17,742.65

This invoice is DUE UPON RECEIPT or by DUE DATE. If other terms are not CONFIRMED, interest and late fees may be applied if not paid promptly.



1450 Eddings Lane
San Augustine, TX 75972

Invoice

Date	Invoice #
7/11/2023	14370
Due Date	8/10/2023
Account #	402

Bill To

Rockcliff Energy Management LLC
Attn: Accounts Payable
717 Texas Ave, Suite 1900
Houston, TX 77002

Job Name		P.O. No.	Terms	AFE
Pad CH South			Net 30	
Item	Description	Quantity	Rate	Amount
Material	Oil Sand 7/11/2023	704	10.00	7,040.00T
Equip	140H	5	170.00	850.00
Equip	Water Truck	5	95.00	475.00
Equip	Loader	5	250.00	1,250.00
Labor	Labor-Pin Flags	5	50.00	250.00
Labor	Labor-Ticket Writer	5	50.00	250.00
Material	Oil Sand 7/12/2023	374	10.00	3,740.00T
Equip	140H	3	170.00	510.00
Equip	Loader	3	250.00	750.00
Labor	Labor-Pin Flags	3	50.00	150.00
Mob	Mobilization		1,750.00	1,750.00
			Subtotal	\$17,015.00
			Sales Tax (6.75%)	\$727.65
			Total	\$17,742.65

Please remit payment to:
Attoyac Rock, LLC
1450 Eddings Lane
San Augustine, TX 75972
936-275-3636

Payments/Credits	\$0.00
Balance Due	\$17,742.65

This invoice is DUE UPON RECEIPT or by DUE DATE. If other terms are not CONFIRMED, interest and late fees may be applied if not paid promptly.

Donation

Date 7-27-2023

The undersigned has secured a contribution from Rockcliff Energy to Panola County for use in the Panola County Road and Bridge Fund. This contribution consists of:

\$ 21,272.00 and/or

material of the following type and amount oil sand, equipment & labor

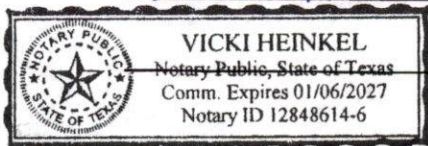
This donation is to be used as needed by the Panola County Road and Bridge Department to improve Panola County road number #328, or if no road is indicated, then it is to be used to improve any Panola County road as seen fit by the Department. This donation must be accepted by the Panola County Commissioners' Court according to Local Govt. Code sec. 81.032 and Transportation Code sec. 252.214 and any money will be held by the Panola County Treasurer pending approval of deposit in the Road and Bridge Fund. Any material will not be used prior to the approval of the Court.

I acknowledge that this is intended as a donation and that no person or corporation has been promised any other benefit because of the donation, nor have been induced or coerced in any way by any official or employee of Panola County. I further certify that this donation was given freely and voluntarily.

[Signature] Commissioner, Precinct# 3

Sworn and subscribed to this 15th day of August, 20 23.

Vicki Heinkel, Notary Public, State of Texas, My commission expires 1-6-2027



(Panola County Commissioners' Court use only)

This item was accepted / disapproved (strike one) at a meeting of the Panola County Commissioners' Court on this 15th day of August, 20 23.

County Judge [Signature]



1450 Eddings Lane
San Augustine, TX 75972

Invoice

Date	Invoice #
7/18/2023	14380
Due Date	8/17/2023
Account #	402

Bill To

Rockcliff Energy Management LLC
Attn: Accounts Payable
717 Texas Ave, Suite 1900
Houston, TX 77002

Job Name		P.O. No.	Terms	AFE
Pad CM			Net 30	
Item	Description	Quantity	Rate	Amount
Material	Oil Sand	363	11.00	3,993.00
Labor	Ticket Writer	2	50.00	100.00
Equip	Loader	2	250.00	500.00
Mob	Mobilization		500.00	500.00
			Subtotal	\$5,093.00
			Sales Tax (6.75%)	\$0.00
			Total	\$5,093.00

Please remit payment to:
Attoyac Rock, LLC
1450 Eddings Lane
San Augustine, TX 75972
936-275-3636

Payments/Credits	\$0.00
Balance Due	\$5,093.00

This invoice is DUE UPON RECEIPT or by DUE DATE. If other terms are not CONFIRMED, interest and late fees may be applied if not paid promptly,



1450 Eddings Lane
San Augustine, TX 75972

Invoice

Date	Invoice #
7/18/2023	14378
Due Date	8/17/2023
Account #	402

Bill To

Rockcliff Energy Management LLC
Attn: Accounts Payable
717 Texas Ave, Suite 1900
Houston, TX 77002

Job Name		P.O. No.	Terms	AFE
Pad CK			Net 30	
Item	Description	Quantity	Rate	Amount
Material	Oil Sand	363	11.00	3,993.00
Labor	Ticket Writer	3	50.00	150.00
Equip	Loader	3	250.00	750.00
Mob	Mobilization		500.00	500.00
			Subtotal	\$5,393.00
			Sales Tax (6.75%)	\$0.00
			Total	\$5,393.00

Please remit payment to:
Attoyac Rock, LLC
1450 Eddings Lane
San Augustine, TX 75972
936-275-3636

Payments/Credits	\$0.00
Balance Due	\$5,393.00

This invoice is DUE UPON RECEIPT or by DUE DATE. If other terms are not CONFIRMED, interest and late fees may be applied if not paid promptly,



1450 Eddings Lane
San Augustine, TX 75972

Invoice

Date	Invoice #
7/18/2023	14377
Due Date	8/17/2023
Account #	402

Bill To

Rockcliff Energy Management LLC
Attn: Accounts Payable
717 Texas Ave, Suite 1900
Houston, TX 77002

Job Name		P.O. No.	Terms	AFE
Pad G			Net 30	
Item	Description	Quantity	Rate	Amount
Material	Oil Sand	363	11.00	3,993.00
Labor	Ticket Writer	3	50.00	150.00
Equip	Loader	3	250.00	750.00
Mob	Mobilization		500.00	500.00
			Subtotal	\$5,393.00
			Sales Tax (6.75%)	\$0.00
			Total	\$5,393.00

Please remit payment to:
Attoyac Rock, LLC
1450 Eddings Lane
San Augustine, TX 75972
936-275-3636

Payments/Credits	\$0.00
Balance Due	\$5,393.00

This invoice is DUE UPON RECEIPT or by DUE DATE. If other terms are not CONFIRMED, interest and late fees may be applied if not paid promptly,



1450 Eddings Lane
San Augustine, TX 75972

Invoice

Date	Invoice #
7/18/2023	14379
Due Date	8/17/2023
Account #	402

Bill To

Rockcliff Energy Management LLC
Attn: Accounts Payable
717 Texas Ave, Suite 1900
Houston, TX 77002

Job Name		P.O. No.	Terms	AFE
Pad H			Net 30	
Item	Description	Quantity	Rate	Amount
Material	Oil Sand	363	11.00	3,993.00
Labor	Ticket Writer	3	50.00	150.00
Equip	Loader	3	250.00	750.00
Mob	Mobilization		500.00	500.00
			Subtotal	\$5,393.00
			Sales Tax (6.75%)	\$0.00
			Total	\$5,393.00

Please remit payment to:
Attoyac Rock, LLC
1450 Eddings Lane
San Augustine, TX 75972
936-275-3636

Payments/Credits	\$0.00
Balance Due	\$5,393.00

This invoice is DUE UPON RECEIPT or by DUE DATE. If other terms are not CONFIRMED, interest and late fees may be applied if not paid promptly,

4525

EASTERN ENERGY SERVICES, INC.

PH. (601) 649-1454
P.O. BOX 292
LAUREL, MS 39441

CHASE
JPMorgan Chase Bank, N.A.
Columbus, Ohio
56-1544/441

004525

7/20/2023

PAY TO THE ORDER OF Panola County Road and Bridge Dept

\$*****5,876.03

Five Thousand Eight Hundred Seventy-Six and 03/100-----

DOLLARS

Details on back



Panola County Road and Bridge Dept
1121 East Sabine

MEMO Carthage, TX 75633

[Handwritten Signature]
AUTHORIZED SIGNATURE

⑈00004525⑈ ⑆044115443⑆

838083233⑈

EASTERN ENERGY SERVICES, INC.

4525

Ref Nbr	Invoice Nbr	Inv Date	Invoice Amount	Amount Paid	Disc Taken	Net Check Amt
181829	DONATION	7/20/2023	5,876.03	5,876.03	0.00	5,876.03

NOTICE OF PROPOSED INSTALLATION
PIPELINE AND/OR UTILITY LINES

TO: THE PANOLA COUNTY COMMISSIONER'S COURT

c/o

PANOLA COUNTY ROAD & BRIDGE DEPARTMENT, CARTHAGE, TEXAS

Formal notice is hereby given that:

Capeo Contractors proposes to place a
(COMPANY NAME)

36 line within the Right-of-Way
(PIPE SIZE)

of County Road: 301 as follows:
(NUMBER OF ROAD)

The proposed pipeline will cross under the indicated roads on the attached sheet.
Installation shall be made by ^{open cut} boring a total length of 200' line in Panola County.

The location and description of the proposed line and appurtenances is more fully shown by the copies of the drawings attached to this notice. The line will be constructed and maintained on the County Right-of-Way as directed by the County Commissioners in accordance with current Panola County Specifications.

Construction of this line will begin on or after the 31st day of July.

FIRM: Capeo Contractors
BY: Kyle Bellip
TITLE: DM
ADDRESS: 3323 Hwy 259
Henderson TX
PHONE: 903 657 2699

APPROVAL

August 1, 2023

TO: Capco Contractors
Attn: Kyle Gillispie
3323 Hwy 259
Henderson, Texas

RE: **County Road #301**

The Panola County Commissioners' Court offers no objection to the location on the right-of-way of your proposed **36" line** within the right-of-way of County Road **#301** as shown by accompanying drawings and notice except as noted below.

It is expressly understood that the County Commissioners' Court does not purpose hereby, to grant any right, claim, title or easement in or upon this county road. It is further understood that in the future should for any reason the county need to work, improve, relocate, widen, increase, add to, or in any manner change the structure of this right-of-way, any required relocation of said lines shall be at the sole expense of owner.

All work on the county right-of-way shall be performed in accordance with the county instructions. The installations shall not damage any part of the road and adequate provisions must be made to cause minimum inconvenience to traffic and adjacent owners. Special specifications for placing this line are as follows:

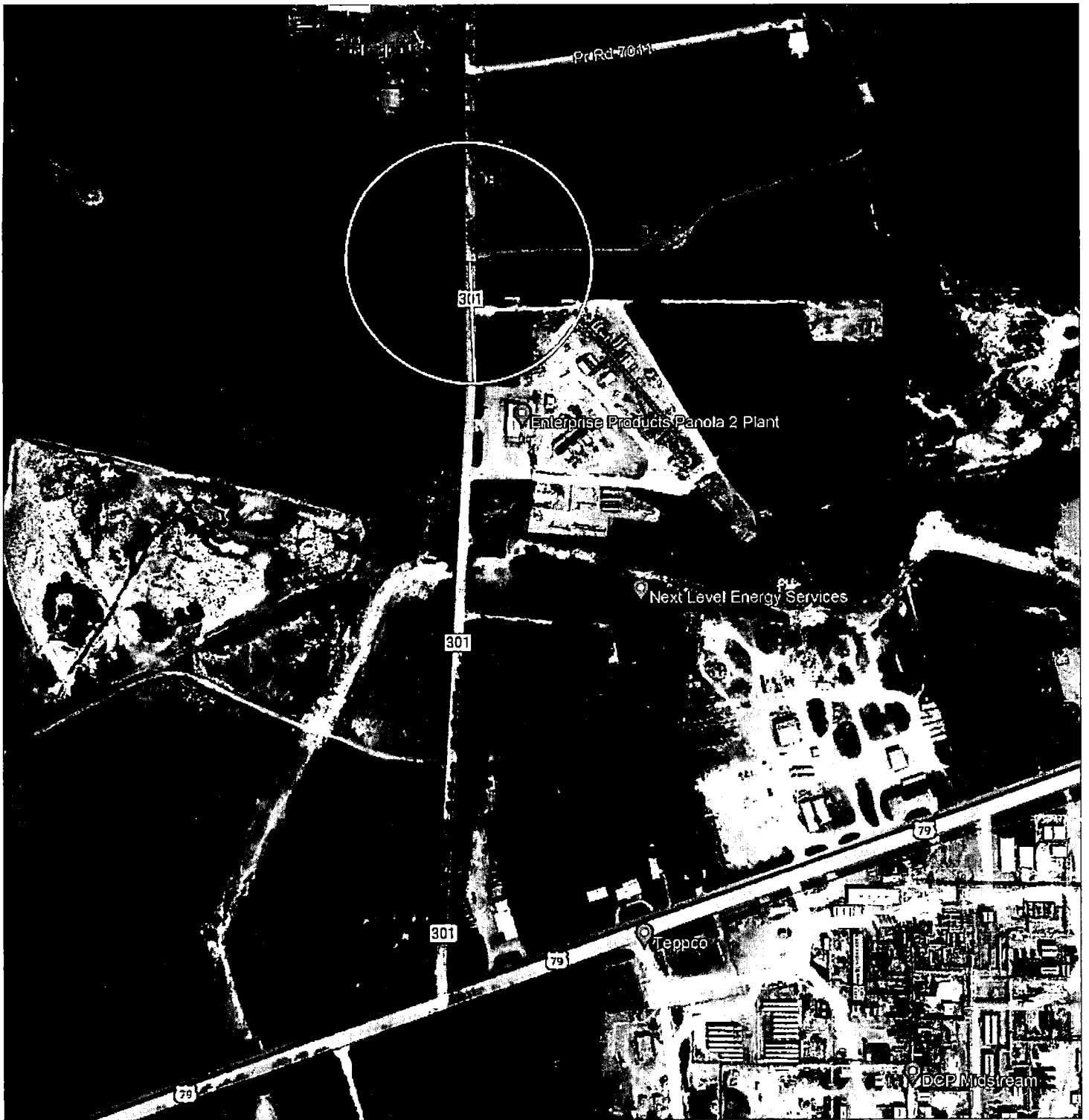
1. All lines are to be installed a minimum of 36 inches below the flow line of the adjacent drainage or barrow ditch.
2. All excavation within the right-of-way and not under surfacing shall be backfilled by tamping in 6 inch horizontal layers. All surplus material shall be removed from the right-of-way and the excavation finished flush with surrounding natural ground.
3. Lines crossing under surfaced roads and under surfacing cross roads within the right-of-way shall be placed by boring. Boring shall extend from crown line to crown line. Gravity from sewer lines under roadways shall be cast iron pipe.
4. All lines, where practicable, shall be located to cross roadbed at approximately right angles thereto. No lines are to be installed under or within 50 feet of either end of any bridge. No lines shall be placed in any culvert or within 10 feet of the closest point of same.

5. Parallel line will be installed as near the right-of-way lines as is possible and no parallel line will be installed in the roadbed or between the drainage ditch and the roadbed without special permission of the Panola County Commissioners' Court.
6. Operations along roadbeds shall be performed in such manner that all excavated material be kept off the pavement at all times, as well as all operating equipment and materials. No equipment or installation procedures will be used which will damage any road surface or structures. The cost of any repairs to road surface, roadbed, structures or other right-of-way features as a direct result of this installation will be borne by the owner of this line.
7. Barricades, warning signs, lights, and flag man(men) when necessary shall be provided by the contractor or owner. One-half (1/2) of the traveled portion of the road must be open at all times.

Approved: 
COUNTY JUDGE

COMMISSIONERS:

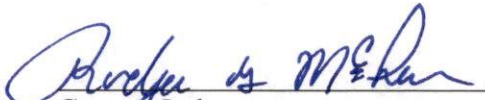
Precinct #1 Billy Alexander
Precinct #2 David A. Cole
Precinct #3 Craig M. Lawless
Precinct #4 Dale LaGrone

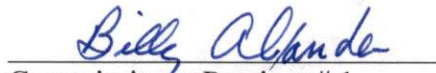


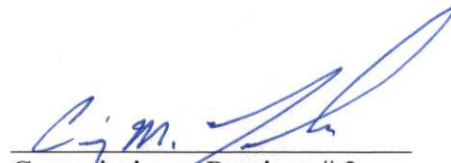
PANOLA COUNTY
2023
BUDGET AMENDMENT #10

We hereby amend the Panola County Budget for the Fiscal Year 2023 as set forth above according to the procedures outlined under Local Government Code, Chapter 111, Subchapter A Sections 111.010 (c), (d). A copy of this Order is to be filed with the County Clerk and Attached to the Budget originally adopted for 2023.

Signed on this 1st day of August, 2023.


County Judge


Commissioner Precinct # 1

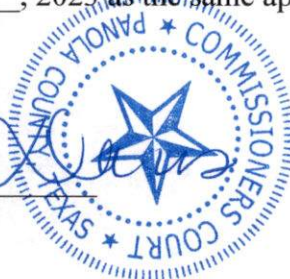

Commissioner Precinct # 3


Commissioner Precinct # 2

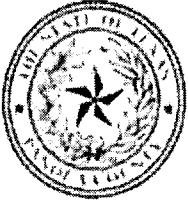

Commissioner Precinct # 4

Passed and approved by the Commissioners Court of Panola County on the 1st day of August, 2023, as the same appears on file in the office of the County Clerk of Panola County.


County Clerk



August 1, 2023



Budget Adjustment Report

Adjustment Detail

For Date Range: 07/04/2023 - 07/31/2023

Account Number	Account Name	Packet Number	Post Date	Original Budget	Budget Adjustments Amount	Current Budget
Adjustment Number	Adjustment Description					
Budget Code: 2023 - 2023 PANOLA COUNTY BUDGET Fiscal: 2023						
Fund: 100 - GENERAL						
Revenue						
<u>100-330-41055</u>	HOUSING PRISONERS			0.00	-4,000.00	-4,000.00
BA0001830	570 - INCREASE CLOTHING AND BEDDING LI	GLPKT19261	07/06/2023		-4,000.00	
<u>100-330-41165</u>	SAVNS PROGRAM			0.00	-2,494.00	-2,494.00
BA0001837	COMPUTER SERVICES & SUPPLIES GL	GLPKT19284	07/14/2023		-2,494.00	
<u>100-340-47000</u>	DISTRICT CLERK			-35,000.00	-32,000.00	-67,000.00
BA0001837	COMPUTER SERVICES & SUPPLIES GL	GLPKT19284	07/14/2023		-32,000.00	
<u>100-360-41001</u>	INTEREST EARNINGS			-247,831.00	-109,506.00	-357,337.00
BA0001837	COMPUTER SERVICES & SUPPLIES GL	GLPKT19284	07/14/2023		-109,506.00	
<u>100-360-41020</u>	MISCELLANEOUS REVENUE			-123,882.00	-16,023.59	-139,905.59
BA0001832	MILITARY GAS MASK	GLPKT19277	07/10/2023		-2,693.00	
BA0001833	SAPI & SHOOTER CORDURA VESTS	GLPKT19277	07/10/2023		-8,138.00	
BA0001836	BALLISTIC HELMETS	GLPKT19282	07/14/2023		-2,869.00	
BA0001846	OLIGHT WARRIOR FLASHLIGHTS	GLPKT19333	07/27/2023		-2,323.59	
<u>100-360-41191</u>	COURT FACILITY FEE			0.00	-3,000.00	-3,000.00
BA0001837	COMPUTER SERVICES & SUPPLIES GL	GLPKT19284	07/14/2023		-3,000.00	
<u>100-360-41197</u>	JUSTICE COURT SUPPORT FEE			0.00	-3,000.00	-3,000.00
BA0001837	COMPUTER SERVICES & SUPPLIES GL	GLPKT19284	07/14/2023		-3,000.00	
	Revenue Total:			-406,713.00	-170,023.59	-576,736.59
Expense						
<u>100-407-54610</u>	RENTALS & LEASES			1,800.00	10,000.00	11,800.00
BA0001839	OFFICE TRAILER RENTAL AND SETUP COST F	GLPKT19317	07/20/2023		10,000.00	
<u>100-407-55270</u>	FURNITURE & EQUIPMENT			50.00	10,314.50	10,364.50
BA0001838	PORTABLE STORAGE BUILDING FOR AIRPOR	GLPKT19317	07/20/2023		10,314.50	
<u>100-409-54080</u>	CONTINGENCY			200,000.00	-30,564.50	169,435.50
BA0001838	PORTABLE STORAGE BUILDING FOR AIRPOR	GLPKT19317	07/20/2023		-10,314.50	
BA0001839	OFFICE TRAILER RENTAL AND SETUP COST F	GLPKT19317	07/20/2023		-10,000.00	
BA0001843	COMPLETED JAIL GATE	GLPKT19320	07/20/2023		-10,250.00	
<u>100-409-54101</u>	COMPUTER SERVICES & SUPPLIES			550,184.00	150,000.00	700,184.00
BA0001837	COMPUTER SERVICES & SUPPLIES GL	GLPKT19284	07/14/2023		150,000.00	
<u>100-490-54150</u>	PROFESSIONAL SERVICES			18,000.00	-1,338.00	16,662.00
BA0001840	ELECTION SYSTEM & SOFTWARE	GLPKT19318	07/20/2023		-1,338.00	
<u>100-490-54400</u>	HARDWARE MAINTENANCE			21,000.00	1,338.00	22,338.00
BA0001840	ELECTION SYSTEM & SOFTWARE	GLPKT19318	07/20/2023		1,338.00	
<u>100-510-53050</u>	S.W.E.A.T SUPPLIES			5,000.00	600.00	5,600.00
BA0001842	ADD FUNDS TO SWEAT	GLPKT19320	07/20/2023		600.00	
<u>100-510-53560</u>	REPAIR AND MAINTENANCE SUPPLIES			19,420.00	-600.00	18,820.00
BA0001842	ADD FUNDS TO SWEAT	GLPKT19320	07/20/2023		-600.00	
<u>100-560-55270</u>	FURNITURE & EQUIPMENT			250,000.00	16,023.59	266,023.59
BA0001832	MILITARY GAS MASK	GLPKT19277	07/10/2023		2,693.00	
BA0001833	SAPI & SHOOTER CORDURA VESTS	GLPKT19277	07/10/2023		8,138.00	
BA0001836	BALLISTIC HELMETS	GLPKT19282	07/14/2023		2,869.00	
BA0001846	OLIGHT WARRIOR FLASHLIGHTS	GLPKT19333	07/27/2023		2,323.59	
<u>100-570-53010</u>	CLOTHING & BEDDING			4,000.00	4,000.00	8,000.00
BA0001830	570 - INCREASE CLOTHING AND BEDDING LI	GLPKT19261	07/06/2023		4,000.00	

Budget Adjustment Report

For Date Range: 07/04/2023 - 07/31/2023

Account Number	Account Name	Original Budget	Budget Adjustments	Current Budget
Adjustment Number	Adjustment Description	Packet Number	Post Date	Amount
<u>100-570-53930</u>	MISCELLANEOUS SUPPLIES	43,000.00	1,500.00	44,500.00
BA0001847	ADD FUNDS TO MISC. SUPPLIES	GLPKT19333	07/27/2023	1,500.00
<u>100-570-54570</u>	REPAIRS AND RENOVATIONS	30,000.00	10,250.00	40,250.00
BA0001843	COMPLETED JAIL GATE	GLPKT19320	07/20/2023	10,250.00
<u>100-570-54630</u>	RENTALS	2,000.00	-1,500.00	500.00
BA0001847	ADD FUNDS TO MISC. SUPPLIES	GLPKT19333	07/27/2023	-1,500.00
<u>100-646-54890</u>	ATTORNEY FEES	260,000.00	200,000.00	460,000.00
BA0001841	646-ATTORNEY FEES DUE TO CAPITAL MUR	GLPKT19319	07/20/2023	200,000.00
Expense Total:		1,404,454.00	370,023.59	1,774,477.59
Fund 100 Total:		997,741.00	200,000.00	1,197,741.00

Fund: 200 - ROAD & BRIDGE

Revenue				
<u>200-360-41001</u>	INTEREST EARNINGS	-106,163.00	-80,639.00	-186,802.00
BA0001850	621& 624-JOHN DEERE 6110M CAB TRACTO	GLPKT19349	07/31/2023	-80,639.00
<u>200-360-41020</u>	MISCELLANEOUS REVENUE	0.00	46,697.07	46,697.07
BA0001853	360-REVENUE FROM DUMPTRUCK	GLPKT19350	07/31/2023	46,697.07
Revenue Total:		-106,163.00	-33,941.93	-140,104.93
Expense				
<u>200-621-53560</u>	REPAIR AND MAINTENANCE SUPPLIES	118,826.00	10,000.00	128,826.00
BA0001844	621 - REPLENISH SUPPLIES	GLPKT19328	07/27/2023	10,000.00
<u>200-621-54080</u>	CONTINGENCY	291,241.00	-10,000.00	281,241.00
BA0001844	621 - REPLENISH SUPPLIES	GLPKT19328	07/27/2023	-10,000.00
<u>200-621-55270</u>	FURNITURE & EQUIPMENT	137,065.00	80,639.00	217,704.00
BA0001850	621& 624-JOHN DEERE 6110M CAB TRACTO	GLPKT19349	07/31/2023	80,639.00
<u>200-622-54080</u>	CONTINGENCY	398,079.00	-150,000.00	248,079.00
BA0001849	622 - OIL SAND	GLPKT19328	07/31/2023	-150,000.00
<u>200-622-55280</u>	ROAD OIL PRE MIX & GRAVEL	246,743.00	150,000.00	396,743.00
BA0001849	622 - OIL SAND	GLPKT19328	07/31/2023	150,000.00
<u>200-623-53560</u>	REPAIR AND MAINTENANCE SUPPLIES	109,950.00	50,000.00	159,950.00
BA0001835	623 - REPLENISH SUPPLY LINE	GLPKT19261	07/12/2023	20,000.00
BA0001848	623 INCREASE FUEL BUDGET FROM ROAD O	GLPKT19334	07/27/2023	30,000.00
<u>200-623-55280</u>	ROAD OIL PRE MIX & GRAVEL	750,000.00	-50,000.00	700,000.00
BA0001835	623 - REPLENISH SUPPLY LINE	GLPKT19261	07/12/2023	-20,000.00
BA0001848	623 INCREASE FUEL BUDGET FROM ROAD O	GLPKT19334	07/27/2023	-30,000.00
<u>200-624-54080</u>	CONTINGENCY	200,054.00	-69,054.00	131,000.00
BA0001834	624 - TRACTOR LEASE	GLPKT19261	07/12/2023	-25,000.00
BA0001850	621& 624-JOHN DEERE 6110M CAB TRACTO	GLPKT19349	07/31/2023	-44,054.00
<u>200-624-54610</u>	RENTALS & LEASES	50.00	25,000.00	25,050.00
BA0001834	624 - TRACTOR LEASE	GLPKT19261	07/12/2023	25,000.00
<u>200-624-55270</u>	FURNITURE & EQUIPMENT	144,515.00	44,054.00	188,569.00
BA0001850	621& 624-JOHN DEERE 6110M CAB TRACTO	GLPKT19349	07/31/2023	44,054.00
Expense Total:		2,396,523.00	80,639.00	2,477,162.00
Fund 200 Total:		2,290,360.00	46,697.07	2,337,057.07

Fund: 300 - FM & LATERAL

Expense				
<u>300-629-53570</u>	PARTS AND REPAIRS	20,000.00	10,000.00	30,000.00
BA0001845	629 - REPLENISH REPAIRS	GLPKT19328	07/27/2023	10,000.00
<u>300-629-54080</u>	CONTINGENCY	95,369.00	-10,000.00	85,369.00
BA0001845	629 - REPLENISH REPAIRS	GLPKT19328	07/27/2023	-10,000.00
Expense Total:		115,369.00	0.00	115,369.00
Fund 300 Total:		115,369.00	0.00	115,369.00

Budget Adjustment Report

For Date Range: 07/04/2023 - 07/31/2023

Account Number	Account Name	Packet Number	Post Date	Original Budget	Budget Adjustments Amount	Current Budget
Fund: 813 - AMERICAN RESCUE PLAN FUND						
Revenue						
<u>813-330-41260</u>	ARP REVENUE			0.00	-201,288.00	-201,288.00
BA0001851	813-FIRE MARSHAL TRUCK	GLPKT19349	07/31/2023		-75,000.00	
BA0001852	813-EQUIPMENT DEPOSIT FROM 2022	GLPKT19349	07/31/2023		-126,288.00	
	Revenue Total:			0.00	-201,288.00	-201,288.00
Expense						
<u>813-460-55270</u>	CAPITAL OUTLAY EQUIPMENT			100,000.00	201,288.00	301,288.00
BA0001851	813-FIRE MARSHAL TRUCK	GLPKT19349	07/31/2023		75,000.00	
BA0001852	813-EQUIPMENT DEPOSIT FROM 2022	GLPKT19349	07/31/2023		126,288.00	
	Expense Total:			100,000.00	201,288.00	301,288.00
	Fund 813 Total:			100,000.00	0.00	100,000.00
	Budget Code 2023 Total:			3,503,470.00	246,697.07	3,750,167.07

Description

Fund Summary

Description	Fund	Original Budget	Budget Adjustments	Current Budget
Budget Code: 2023 - 2023 PANOLA COUNTY BUDGET		Fiscal: 2023		
	100	997,741.00	200,000.00	1,197,741.00
	200	2,290,360.00	46,697.07	2,337,057.07
	300	115,369.00	0.00	115,369.00
	813	100,000.00	0.00	100,000.00
	Budget Code 2023 Total:	3,503,470.00	246,697.07	3,750,167.07

PANOLA COUNTY, TEXAS

INVITATION TO BID

RETURN BID TO:

COUNTY JUDGE
PANOLA COUNTY COURTHOUSE, ROOM 216A
CARTHAGE, TEXAS 75633

The enclosed INVITATION TO BID (ITB) and accompanying SPECIFICATIONS AND BID SHEET are for your convenience in bidding the enclosed referenced service/products for Panola County.

Sealed bids shall be received no later than:

9:00 A.M., Tuesday August 29, 2023

MARK ENVELOPE

“BID, (ONE) 3/4 TON CREW CAB”

Bidder shall sign and date the bid. Bids, which are not signed and dated, can be rejected. Bids must be submitted on the enclosed bid sheets and must be in ink or typewritten.

Panola County appreciates your time and effort in preparing this bid. Please note that all bids must be received at the designated location by the deadline shown. Bids received after the deadline will not be considered for the award of the contract, and shall be considered void and unacceptable. Opening is scheduled to be held in Commissioners Courtroom, Panola County Courthouse, Carthage, Texas. You are invited to attend.

Any questions concerning this invitation to Bid and specifications should be directed to Melanie Earle, Road and Bridge Warehouse Coordinator, at (903) 693-3763.

SIGNATURE OF BIDDER

INSTRUCTIONS/TERMS OF CONTRACT

By order of the Commissioners Court of Panola County, Texas, sealed bids will be received for:

BID, (ONE) 3/4 TON CREW CAB

IT IS UNDERSTOOD that the Commissioners Court of Panola County, Texas reserves the right to reject any or all bids for any or all products and/or services covered in this bid request and to waive informalities or defects in bids or to accept such bids as it shall deem to be in the best interests of Panola County.

BIDS MUST BE submitted on the bid forms included for that purpose in this packet. Bids shall be placed in separate sealed envelopes, with **each page manually signed by a person having the authority to bind the firm in a contract** and marked clearly on the outside as shown below.

SUBMISSION OF BIDS: Sealed bids shall be submitted to:

**COUNTY JUDGE
PANOLA COUNTY COURTHOUSE, ROOM 216A
CARTHAGE, TEXAS 75633**

Not later than 9:00 A.M., Tuesday August 29, 2023

MARK ENVELOPES:

“BID, (ONE) 3/4 TON CREW CAB”

**ALL BIDS MUST BE RECEIVED IN THE COUNTY JUDGE’S OFFICE
BEFORE OPENING DATE AND TIME**

SIGNATURE OF BIDDER

BID, (ONE) 3/4 TON CREW CAB

PANOLA COUNTY IS CURRENTLY ACCEPTING BIDS FOR **ONE (1) 3/4 TON CREW CAB** FOR USE BY PANOLA COUNTY FIRE MARSHAL/EMERGENCY MANAGMENT. THE TRUCK SHOULD MEET THE FOLLOWING SPECIFICATIONS:

1. Trucks shall be at least a **2024** model 3/4 ton, 4 door, 4 wheel drive.
(Commonly known as a 250 or 2500)
2. **Engine:** No less than 6.6 liters. Diesel.
3. **Transmission:** No less than six (10) speed automatic.
4. **Axle:** Auto-Locking Differential
5. **Misc:** Power steering/brakes, a/c; am-fm radio; spare tire/wheel; cruise; power windows/door locks.
6. **Bed:** Short bed
7. **Warranty:** No less than 5 years/60,000 miles on power train.
8. **Delivery:** Truck shall be ready for pick up within 50-mile radius of Panola County Warehouse no later than September 29, 2023.

QUESTIONS CONCERNING THIS BID SHOULD BE DIRECTED TO MELANIE EARLE, ROAD AND BRIDGE WAREHOUSE COORDINATOR AT 903-693-3763.

SIGNATURE OF BIDDER _____

BID FORM AND CONTRACT

BID, (ONE) 3/4 TON CREW CAB

TO THE COMMISSIONERS COURT OF PANOLA COUNTY, TEXAS FOR
FURNISHING AND DELIVERING TO PANOLA COUNTY, TEXAS FOR USE BY
PANOLA COUNTY FIRE MARSHAL/EMERGENCY MANAGEMENT.
IN ACCORDANCE WITH THE FOREGOING SPECIFICATIONS:

The undersigned, as bidder, declares that the only person or persons interested in this bid as principals are those named herein; that this bid is made without collusion with any other person, firm or corporation; and that I (we) have carefully examined the advertisement, instructions to bidders, specifications, and condition of payment. It is understood that the Court reserves the right to accept or reject and and/or all bids.

TOTAL PRICE \$ _____

Exceptions to specifications:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____

SIGNATURE OF BIDDER _____

SIGNATURE

COMPANY NAME

ADDRESS

CITY STATE ZIP

TELEPHONE NUMBER

DATE

ACCEPTED:

COUNTY JUDGE

DATE



TAX ASSESSOR-COLLECTOR CONTINUING EDUCATION TRANSCRIPT

Reporting Period: 3/1/2022 - 2/28/2023

Hon. Holly Gibbs
Tax Assessor-Collector
Panola County
110 S Sycamore St Ste 211
Carthage, TX 75633-2543

ID: 238354
Phone: (903) 694-2909
Fax: (903) 694-2909
Enrolled Date: 03/01/2019

Date	Description	Earned Hours
03/01/2022	Excess hours carried from 2022	10.00
04/13/2022	Longview Regional Meeting	5.00
04/13/2022	Title Fraud Training	2.00
06/12/2022	Leadership	4.00
06/16/2022	88th Annual Tax Assessor-Collectors Association Conference	14.00
12/01/2022	2022 VG Young School for Tax Assessor-Collectors	13.00
01/18/2023	Longview Regional Meeting	3.00
Total Hours for Year:		51.00

You have met your education requirements for the period 03/01/2022 - 02/28/2023.

You may carry forward to the next reporting period 10.00 hours.

Texas Property Tax Code § 6.231

(a) A county assessor-collector must successfully complete 20 hours of continuing education before each anniversary of the date on which the county assessor-collector takes office. The continuing education must include at least 10 hours of instruction on laws relating to the assessment and collection of property taxes for a county assessor-collector who assesses or collects property taxes.

(d) A county assessor-collector shall file annually a continuing education certificate of completion with the commissioners' court of the county in which the county assessor-collector holds office.

Print Date: 07/27/2023

For questions regarding CE hours, please contact the TACA Education Director at education@tacaofexas.org.



**Tax Assessor-Collector Association
County Tax Office Professional
Maintenance Transcript
Reporting Period: 1/1/2022 - 12/31/2022**

Hon. Holly Gibbs
Tax Assessor-Collector
Panola County
110 S Sycamore St Ste 211
Carthage, TX 75633-2543

ID: 238354
Phone: (903) 694-2909
Fax: (903) 694-2909
Enrolled Date: 01/01/2019

In order to retain this designation, the TACA Active member must earn 20 Continuing Education Hours annually. A maximum of 10 hours may be carried forward if you earn more than the required 20.

Date	Description	Earned Hours
01/01/2022	Excess hours carried from 2021	10.00
04/13/2022	Title Fraud Training	2.00
04/13/2022	Longview Regional Meeting	5.00
06/12/2022	Leadership	4.00
06/16/2022	88th Annual Tax Assessor-Collectors Association Conference	14.00
12/01/2022	2022 VG Young School for Tax Assessor-Collectors	13.00
	Total Hours for Year:	48.00

You have met your education requirements for the period 01/01/2022 - 12/31/2022.

You may carry forward to the next reporting period 10.00 hours.

BID FORM AND CONTRACT

SCRAP PILES

TO THE COMMISSIONERS' COURT OF PANOLA COUNTY, TEXAS FOR FURNISHING AND DELIVERING TO PANOLA COUNTY, TEXAS FOR USE BY PANOLA COUNTY, IN ACCORDANCE WITH THE FOREGOING SPECIFICATIONS:

The undersigned, as bidder, declares that the only person or persons interested in this bid as principals are those named herein; that this bid is made without collusion with any other person, firm or corporation; and that I (we) have carefully examined the advertisements, instructions to bidders, specifications, and condition of payment. It is understood that the Court reserves the right to accept or reject any and/or all bids.

SCRAP PILES \$ _____

SIGNATURE

COMPANY NAME

ADDRESS

CITY STATE ZIP

TELEPHONE NUMBER

DATE

ACCEPTED:

COUNTY JUDGE

DATE

APPROVED 08-01-2023

Rodger G. McLane

County Judge

Rodger G. McLane

PANOLA COUNTY OFFICIAL / EMPLOYEE REQUEST FOR CONFERENCE

 ONLINE IN PERSON

NAME: Tina McMullen

POSITION: Jail Administrator

DEPARTMENT: Panola Co. Sheriff's Office

DATE: July 17, 2023

CONFERENCE: Jail Management Issues

LOCATION: Galveston, Texas

DATES: Sept 11, 2023 TO Sept 15, 2023

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 5

Does this conference meet your educational requirements for the year?

If not, how much of your requirements will be met by this conference?

How much of your requirements have been met already, not counting this conference?

How many days have you been away from your job this year for conferences, not counting this conference?

Do you have sufficient funds in your budget for this conference? Yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Relatable training

12

APPROVED 08-01-2023

Rodger G. McLane

County Judge

Rodger G. McLane

PANOLA COUNTY OFFICIAL / EMPLOYEE REQUEST FOR CONFERENCE

 ONLINE

IN PERSON

NAME: Tabitha Martinez

POSITION: Asst. Jail Administrator

DEPARTMENT: Parola Co. Sheriff's Office

DATE: July 17, 2023

CONFERENCE: Jail Management Issues

LOCATION: Galveston, Texas

DATES: Sept. 11, 2023 TO Sept. 15, 2023

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 5

Does this conference meet your educational requirements for the year?

If not, how much of your requirements will be met by this conference?

How much of your requirements have been met already, not counting this conference?

How many days have you been away from your job this year for conferences, not counting this conference?

Do you have sufficient funds in your budget for this conference? yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Relatable training

APPROVED 08-01-2023

Rodger G. McLane
County Judge

Rodger G. McLane

PANOLA COUNTY OFFICIAL / EMPLOYEE REQUEST FOR CONFERENCE

 ONLINE

IN PERSON

NAME: James Ferris

POSITION: Criminal Investigator Lieutenant

DEPARTMENT: Panola Co. Sheriff's Office

DATE: July 17, 2023

CONFERENCE: Sheriff's Association Conference

LOCATION: Fort Worth, Texas

DATES: July 21, 2023 to July 25, 2023

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 5

Does this conference meet your educational requirements for the year? _____

If not, how much of your requirements will be met by this conference? _____

How much of your requirements have been met already, not counting this conference? _____

How many days have you been away from your job this year for conferences, not counting this conference? _____

Do you have sufficient funds in your budget for this conference? yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

APPROVED 08-01-2023

Rodger G. McLane
County Judge

Rodger G. McLane

PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE AT A CONFERENCE

NAME:

David Johnson

POSITION:

Deputy

DEPARTMENT:

PCSO

DATE:

7-17-23

CONFERENCE:

De-escalation Techniques #1849

LOCATION:

Panola County Civic Center

DATES:

7-18-23

to

7-18-23

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE:

1

Does the conference meet your educational requirements for the year?

No

If not, how much of your requirements will be met by this conference?

8 hrs

How much of your requirements have been met already, not counting this conference?

10 hrs.

How many days have you been away from your job this year for conferences, not counting this conference?

NA (reserve deputy)

Do you have sufficient funds in your budget for this conference?

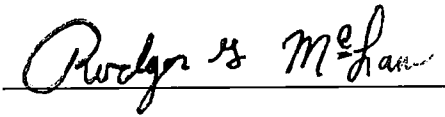
Yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

Required training

APPROVED 08-01-2023

Rodger G. McLane
County Judge



**PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE AT A CONFERENCE**

NAME: Joshua Nagle

POSITION: Criminal Investigator

DEPARTMENT: Panola County Sheriff's Office

DATE: 07-20-2023

CONFERENCE: Unmanned Aircraft/Drone TCOLE #4044

LOCATION: Angelina College Law Enforcement Academy - Lufkin, Texas

DATES: 07-17-2023 to 07-20-2023

NUMBER OF DAYS OUT OF THE OFFICE FOR THIS CONFERENCE: 4

Does the conference meet your educational requirements for the year? Yes

If not, how much of your requirements will be met by this conference? _____

How much of your requirements have been met already, not counting this conference?

How many days have you been away from your job this year for conferences, not counting this conference? 0

Do you have sufficient funds in your budget for this conference? Yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

This class is a state and federal requirement for operations of a small unmanned aircraft (drone) in controlled and uncontrolled airspace. This will allow Panola County Sheriff's Office the ability to fly the drone for missions including search and rescue, evidence collection, and any other jobs during the course of our duties.

APPROVED 08-01-2023

Rodger G. McLane
County Judge

Rodger G. McLane

PANOLA COUNTY OFFICIAL / EMPLOYEE REQUEST FOR CONFERENCE

 ONLINE **IN PERSON**

NAME: Joni Reed

POSITION: Treasurer

DEPARTMENT:

DATE: 07-26-2023

CONFERENCE: Texas Public Funds Investment Conf.

LOCATION: Houston, Texas

DATES: 11-8-23 TO 11-10-23

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 3

Does this conference meet your educational requirements for the year? Yes

If not, how much of your requirements will be met by this conference? NA

How much of your requirements have been met already, not counting this conference? 5

How many days have you been away from your job this year for conferences, not counting this conference? 4 days

Do you have sufficient funds in your budget for this conference? Yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

This conference allows me to have the
hours as I need to remain being a
member of the Investment Academy. This
conference updates me on current & timely
investments for Panola County, Texas.

APPROVED 08-01-2023

Rodger G. McLane
County Judge

Rodger G. McLane

PANOLA COUNTY OFFICIAL/EMPLOYEE
REQUEST FOR ATTENDANCE
AT A CONFERENCE

NAME: Lee Dudley

POSITION: County Extension Agent

DEPARTMENT: AgriLife Extension

DATE: July 26, 2023

CONFERENCE: Texas County Agricultural Agents Meeting

LOCATION: Tyler, TX

DATES: September 11 to 13

NUMBER OF DAYS OUT OF OFFICE FOR THIS CONFERENCE: 3

Does the conference meet your educational requirements for the year? NA

If not, how much of your requirements will be met by this conference? NA

How much of your requirements have been met already, not counting this conference?

How many days have you been away from your job this year for conferences, not counting this conference? 3

Do you have sufficient funds in your budget for this conference? Yes

Write a short statement explaining the public purpose that will be met by your attendance at this conference: (continue on the back if necessary.)

This meeting is set as a planning meeting + program development to help with future programs. Additionally the agents will have the opportunity for educational development during this event.